

WILSON SCHOOL BOARD
Minutes
Tuesday, January 17, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:18 p.m. on Tuesday, January 17, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzgar
Jay Nigrini
Carol Reid
Matt Wolf

Present: Mr. Baker, Dr. Mierzejewski, Ms. Schlosman, Ms. Lillis, Dr. A Flannery, Dr. Long, Ms. Kramer, Ms. Lindsey, Officer Johnson, Mr. Bender, Mr. Stenger, Ms. Moatz

Public Attendees – see attached

Presentation of Colors by JROTC

Pledge to the Flag

Public Participation Announcement – Attorney Miravich

Executive Session – The board met in executive session prior to tonight’s board meeting for the purpose of discussing property and personnel matters.

WILSON GOOD NEWS – Mr. Ehrlich, Board President

Woman's Club of Spring Township Announces Festival of Arts Winners

The Woman's Club of Spring Township recently announced the winners of its annual Short Story and Poetry Contest. The winners are:

Short Story:

- Grades K-2 - Madalynn Weidner, Gr. 2, Shiloh Hills, Mrs. Douventzidis
- Grades 3-5 - Genevieve Clark, Gr. 5, Whitfield, Mr. Huyett

- Grades 6-8 - Gracie Dallas, Gr. 7, Wilson West, Mrs. Palm
- Grades 9-12 - Sarah Woronko, Gr. 11, Wilson High School, Mrs. Ninfo

Poetry:

- Grades K-2-Jasper Saar, Gr. 1, Green Valley, Mrs. Snyder
- Grades 3-5 - Sindura Sridhar, Gr. 4, Cornwall Terrace, Mrs. Wagner
- Grades 6-8 - Genevieve Savage, Gr. 6, Wilson West, Mr. Anderson
- Grades 9-12 - Amanda Tony, Gr. 10, Wilson High School, Mrs. Ninfo

PRESENTATIONS: Mr. Drew Kaufmann, Athletic Director

- Congratulations to John “Doc” Moyer who received the following award recognitions -
 - 2017 NATA D2 Gatorade Secondary School Athletic Trainer Award
 - 2017 EATA Henry Schein Award Recipient
- In addition to the above, Doc and Kiernan also received a NATA Safe Sports School 1st Team Award for 2016-2019.

Approval of Minutes (Consent)

Hearing no objection to approve the Wilson School Board minutes of December 19, 2016, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(AYES 9)

**1.0 TREASURER’S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS
(Motion Carried)**

Dr. Chmielewski presented the December 2016 Treasurer’s Report, Investment Report and General Fund Financial Statements as attached. Dr. Chmielewski moved, seconded by Mr. Wolf to accept the Treasurer’s Report and approve related invoices as presented and to include the General Fund Investment Accounts list and Board Summary Report for the period December 2016 in the permanent minutes.

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve the Payment of Bills as follows:

General Fund	\$ 6,314,190.77
Capital Reserve	\$ 84,381.52

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin to approve the Financial Reports as follows:

Cafeteria (December 2016)

Child Care (December 2016)

Activity Accounts:

Wilson West MS (December 2016)

Southern MS (December 2016)

Senior High (December 2016)

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent's Report (Personnel/Program Recommendations) (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve the Superintendent's Report #5.1-#5.10 as follows:

5.1 Resignations/End of Service

Jillian Goltz, Substitute Teacher, effective 1/4/17

Kim Hoekstra, Monitorial Aide, Spring Ridge, effective 12/21/16

Renee Jones, IA, Whitfield, effective 1/20/17

Joanne King, Monitorial Aide, Green Valley, effective 1/24/17

Kristin Kramer, Director of Public Information/WEF Executive Director, effective 1/20/17
(plus 4 later transition days)

Christen Mengel, Substitute Teacher, effective 12/23/16

Stephanie Rauch, Monitorial Aide, Shiloh Hills, effective 1/6/17

Elaine Saloka, Food Service Worker, effective 1/6/17

Kara Snyder, Child Care Assistant Supervisor, effective 1/20/17

Margaret Trexler, Food Service Worker, effective 1/6/17

Carmella Fisher, Crossing Guard, eff. 1/20/17

Marvin Fisher, School Bus Driver, eff. 1/20/17

Narian Seepurshad, Bus Driver, eff. 1/11/17

5.2 Child-Rearing Leave

Lauren Jones, Art Teacher, Southern MS, approximately March 6, 2017 through end of 2016-2017 school year

5.3 Days Without Pay

Kayla Heiney, 2nd Grade Teacher, Green Valley, February 7-10, 2017 (4 days without pay)

Erin Mace, 3rd Grade Teacher, Spring Ridge, January 10 and January 11, 2017 (2 days without pay)

5.4 Change of Status

Jennifer Allbee, Librarian, Southern, change in start date from 2/6/17 to 1/20/17

Jennifer Allbee, Librarian, Southern, M+30 to M+45 (confirmation of credits) eff. 1/20/17

Jane Fehr, Bus Aide, 27.5 hours/week, no change in rate, effective 12/8/16 (replaced Robert Reeser who retired)

Karen Haines, First Grade Teaching Assistant, Whitfield, from 9 hours/week to 15 hours/week, no change in rate, effective 1/12/17 (additional hours needed in classroom)

Erika Killian, Learning Support at CT and WH, to Learning Support at WH, no change in rate, effective 1/23/16 (new position due to increased population)

Nancy Levin, Food Service Worker, from 17.5 hours/week to 12.5 hours/week, no change in rate, effective 1/3/17

Rescind resignation of Kayleigh Miller, earlier submitted effective 12/21/16

Marissa Rhoads, Food Service Worker, to Autistic Support IA, Cornwall Terrace, \$13.11/hr, 29.5 hours/week, effective 1/23/17 (replaces Natalie Rivera who resigned)

Kelley Romyn, High School Assistant Principal (10 month), to Assistant Principal (12 month), \$91,529.00, effective 1/1/17

Gioseppina Sensenig, IA, Shiloh Hills, from 25 hours/week to 29.5 hours/week, no change in rate, effective 1/17/17 (additional aide hours needed in classroom)

Miranda Wenrich, LTS Special Ed Teacher, Southern MS, to LTS Elementary Learning Support Teacher, CT/GV, \$44,000/yr, effective 1/23/17 through final day of 2016/17 school year (replaces Erika Killian who transferred)

Maryann Whitsett, Learning Support IA, Whitfield to Life Skills IA, Whitfield, no change in hours, \$13.68/hr, effective 1/23/17 (replaces Renee Jones who resigned)

Susan Yeager, Substitute IA, to Learning Support IA, Cornwall Terrace, \$14.08/hr, effective 1/11/17 (vacant position)

Susan Ziegler, Cashier, to Food Service Worker, 22.5 hours/week, no change in rate, effective 12/16/16 (replaces Carmen Butler who transferred)

Kathy Cunningham, First Grade Teaching Assistant, Cornwall Terrace, to ESL Aide, Cornwall Terrace, 29.5 hours/week, \$12.11/hr, eff. 1/23/17 (replaces Larissa Ott who is transferring)

Larissa Ott, ESL Aide, Cornwall Terrace, to First Grade Teaching Assistant, Cornwall Terrace, 9 hours/week, \$11.78/hr, eff. 1/23/17 (replaces Kathy Cunningham who is transferring)

5.5 Change in Status due to Credits Earned (effective 1/23/17)

Jennifer Beane M+18 to M+24

Madeline Bieber B+18 to B+24

Mary Bishop M+24 to M+30

Matthew Campbell M+6 to M+12

Tina Clarke Ipsen M+30 to M+45

Laura Condos B+12 to B+18

Michael Creed B+12 to B+18

Jena Damiani M+24 to M+30

Ryan Dennes M+6 to M+12

Christine Dolente B to B+12

Joel Dries M to M+6

Jessica Gorfti M to M+6

Molly Hodnik B+12 to B+18

Melissa Hottenstein M to M+6

William Hughes B+18 to B+24

Rebecca Kremer B+18 to B+24

Lindsay Kriebel B+24 to Masters

Kelly Kuhn B+24 to ME

Monica Lawrence M to M+6

Grace Lee M+24 to M+30

Carley Light B to B+12

Edward Luckey M+18 to M+24

Maria Martin (Witkowski) M to M+12

Kelly McDonough B+24 to Masters

Nicole Millard M to M+6

Karin Mohr, M+6 to M+12

Jamie Motsko B+18 to B+24

Tim Musser M+45 to Doctorate

Megan Oxenreider B to B+12

Sandra Petersheim M+6 to M+12

Karyn Reppert M to M+6

Katy Rothenberger B+12 to B+18

Darcie Saar M+6 to M+12

Deanna Schmidt M+ 6 to M+12

Kelly Shewmake, \$1500 increase going from M to M+6

Lori Shuart M+12 to M+18

Lauren Smith B+12 to B+18

Bethany Snyder B+18 to B+24

Daniel Sukanick Jr. B to B+12

Reann Trethaway B to B+12

Charles Trovato M+6 to M+12

Rachel Weidenhammer M+6 to M+12

5.6 Support Staff

Constanza Graff, Monitorial Aide, Spring Ridge, 7 hours/week, \$9.98/hr, effective 1/5/17 (replaces Kim Hoekstra who resigned)

Linda Sabo, Food Service Worker, 13.75 hours/week, \$9.87/hr, effective 1/3/17 (replaces Janet Lewis who resigned)

Elaine Saloka, Food Service Worker, 22 hours/week, \$9.87/hr, effective 1/3/17 (replaces Delia Ortiz who resigned)

Paul Shingleton, Substitute Crossing Guard, \$15.00/hr, effective 12/15/16

Colleen Skoczen, Learning Support IA, Shiloh Hills, 29.5 hours/week, \$12.11/hr, effective 12/20/16 (replaces Beverly Morgan who resigned)

Jennifer Blatt, Full Time 2nd Shift Custodian, West, \$12.75 per hour, eff. 1/9/17 (replacing Margaret Nina who resigned)

Kimberly Iaccarino, Substitute Crossing Guard, \$15.00 per hour, eff. 1/11/17

5.7 **Professional Staff**

a) Shireen DeNault

Education

Master's Degree in Education, Kutztown University

Experience

Mathematics Tutor, BCTC

Student Teacher, Dieruff High School, August-December 2015

Degree, Credit Year, Salary

Bachelor's, CY1, \$44,000

Assignment

LTS Math Teacher, High School, effective 1/19/17 (PLATO Algebra remediation course/Algebra Standards)

b) Kelly Ickes

Education

Bachelor's Degree in Secondary Mathematics Education, The Pennsylvania State University

Experience

Student Teacher, Clearfield High School, Spring 2016

Degree, Credit Year, Salary

Bachelor's, CY1, \$44,000

Assignment

LTS Math Teacher, High School, effective TBD (replaces Abby Kalejta while on maternity leave)

c) David Oram

Education

Bachelor's Degree in Mathematics Education, Albright College

Experience

Student Teacher, Wilson SD (SMS) & Muhlenberg SD, 2016

Degree, Credit Year, Salary

Bachelor's, CY1, \$44,000

Assignment

LTS Math Teacher, High School, effective TBD (replaces Katherine Rothenberger while on maternity leave)

d) Sarah Foley

Education

Master of Education, Elementary Education, Kutztown University, December 2016

Experience

Student Teacher Experience, Cumru Elementary School, October 2016- December 2016

Student Teacher Experience, Spring Ridge Elementary, August 2016- October 2016

Degree, Credit Year, Salary

B, CY 1, \$44,000 (prorated)

Assignment

Grade 5, Spring Ridge, Long Term Sub, eff. 1/9/17- 4/7/17 (replaces Kate Schuler while on maternity leave)

e) Marybeth Rissinger

Education

Master's Degree, Speech Pathology & Audiology, Misericordia University, 2016

Experience

LTS, Governor Mifflin SD, 2016 to present

Degree, Credit Year, Salary

M, CY 1, \$52,264 (pro-rated)

Assignment

Speech Therapist, High School and Whitfield (replaces Kaarin Reinecker who retired and contracted service at Whitfield)

5.8 Substitute Teachers, \$125/day, effective 1/18/17 unless otherwise noted

Katelyn Miller (eff. 1/10/17)

Nicole Scholl (eff. 1/10/17)

Trevor Fick, eff. 1/13/17

Rebecca Thelusca

Ashley Rosa

5.9 Extracurricular

Jessica Cammauf - Volunteer Coach, Indoor & Outdoor Track & Field

Eric Delong – Volunteer Coach, HS Wrestling

Frank Sarnes - Volunteer Coach, Southern Girls Basketball

Chris Baldwin – Aquatic Supervisor, \$12.00/hr, effective 1/4/17

Harrison Hunsberger – Swim Lesson Instructor, \$7.75/hr, effective 12/20/16

Kelli Ostrowski – Indoor Color Guard Assistant #1, \$2,236 stipend, effective 12/9/16

Jonathan Lausch, Indoor Percussion Asst. #3- \$1118

Club Advisors:

LINK Crew Co-Advisors – Rebekah Marconi & Jackie Burdis

Student Government Co-Advisor – Rebekah Marconi

5.10 Extended Season Pay – Fall Athletic Coaches as attached

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

Mr. Nigrini took a moment to thank Kristin Kramer and the work she accomplished and on behalf of the board wishes her well in her new endeavors.

6.0 Consent Items (No Items)

Roll Call

7.0 Human Resources (No Items)

8.0 Pupil Services (Motion Carried)

Mr. Hopp moved, seconded by Mr. Metzgar to approve items #8.1, #8.2 and #8.3 as follows:

- 8.1 Approved** the adoption of a Settlement Agreement and Release to establish an education fund to be held and managed by the district in the amount of twenty-nine thousand, five hundred dollars (\$29,500.00) ; and three thousand dollars (\$3,000.00) for technology devices. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.
- 8.2 Approved** the adoption of the Settlement Agreement and Release to directly pay Kidspeace an amount not to exceed Seventeen Thousand, Five Hundred Dollars(\$17,500.00) for tuition and fees for the remainder of the 2016-2017 school year and summer 2017; an amount not to exceed Thirty-Five Thousand Dollars(\$35,000.00) for tuition fees for the 2017-2018 school year and summer 2018; and an amount not to exceed \$37,000.00 for tuition and fees for the 2018-2019 school year,and summer 2019; and amount not to exceed Thirty-Nine Thousand Dollars (\$39,000.00) for the 2019-2020 school year, and summer 2020; an amount not to exceed Forty-One Thousand Dollars (\$41,000.00) for the 2020-2021 school year and 2021 summer; an amount not to exceed Forty-three Thousand Dollars (\$43,000.00) for the 2021-2022 school year. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.
- 8.3 Approved** the adoption of the Settlement Agreement and Release to directly pay the Hillside School an amount not to exceed Twenty-Four Thousand, Two Hundred Fifty-Five Dollars (\$24,255.00) for the tuition costs for the 2017/2018 school year; an amount not to exceed Twenty-Five Thousand Four Hundred Seventy (\$25,470.00) for the tuition costs for the 2018/2019 school year. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the district.

A roll call vote was recorded as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf, and Mrs. Reid

(Nay 1): Mr. Martin

Mr. Martin moved, seconded by Mr. Martin to approve Pupil Services items #8.4 and #8.5 as follows:

8.4 Granted permission to waive tuition for the following students:

- a) Male , Gr. 12, High School, from 11/21/16 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents)
- b) Male Gr. 12, High School from 12/3/16 until the end of the school year (as per Board Policy #202 – Eligibility of Non-Residents).

8.5 Approved the Board Committee's recommendation of the expulsion of one 14-year old student after hearing and written report upon the conditions set forth in that report

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

9.0 Technology & Media (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve Technology and Media item #9.1 as follows:

9.1 Approved entering into the current 3-year Pennsylvania Enrollment for Education Solutions (EES) Microsoft licensing program with Lancaster-Lebanon IU13. The first year is prorated to July 2017 for \$20,935.05, and the remaining two years will be \$41,712.35/year. This agreement is to maintain licensing compliance and will replace the current licensing agreements that are expiring.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

10.0 Operations (No Items)

11.0 Finance (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid to approve Finance items #11.1 - #11.3 as follows:

11.1 Approved the budget transfers dated December 15, 2016 through January 11, 2017.

11.2 Granted permission to submit all 2016 unpaid school real estate taxes to the Berks County Tax Claim Bureau.

11.3 Granted permission to submit the following delinquent accounts to the Berks County Tax Claim Bureau:

- 2 Lower Heidelberg 2015 April Interims
- 4 Sinking Spring Boro 2015 April Interims
- 3 Spring Township 2015 April Interims

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

12.0 Curriculum and Staff Development (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf to approve Curriculum and Staff Development item #12.1 as follows:

- 12.1 Granted permission** to participate in the Penn State Berks Homework Hotline Math Tutoring program.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (2nd Reading) (TABLED)

Mr. Wolf moved, seconded by Dr. Chmielewski to TABLE 17.1 ; and send back to Extra Curricular and Facilities for further review.

17.1 Policy #707 Use of School Facilities (Revised)

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

No report

Berks County I.U. Board Representative (Mrs. Reid)

No report

Berks E.I.T. Representative (Mrs. Schlosman)

No report

Curriculum Committee Chairman (Mrs. Reid)

No report

Extracurricular Committee Chairman (Mr. Wolf)

Winter sports continues; once again our Bowling team had 2 members who bowled a perfect game (300) Nick Walters and Brandon Eshelman

Facilities Committee Chairman (Mr. Nigrini)

Meeting on February 7, no report

Finance Committee Chairman (Mr. Ehrlich)

Meeting on January 30, no report

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

No report

Public Relations Chairman (Mr. Hart/Kristin Kramer)

No report. Kristin wish you the best in your new position at the United Way

Education Foundation Report (Mr. Nigrini/Kristin Kramer)

No report; Executive board working on a transition plan

Technology Chairman (Dr. Chmielewski)

No report

Student Outreach (Emma O'Shea)

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

Enrollment as of January 11, 2017 is 5991 students, which is a decrease of 10 in the number of students from the December 14 2016 report.

There being no further business, Mr. Hopp moved, seconded by Mrs. Reid to adjourn the meeting at 7:44 p.m. Motion carried.

Cheryl Raffauf, Board Secretary